

LEADING THE LEADERS

SYLLABUS

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Written & Delivered By:



PEREGRINE

— GLOBAL SERVICES —

ACADEMICS • LEADERSHIP • PUBLICATIONS

LEADING THE LEADERS

Overview

This module is for those who are looking to step into the highest tier of leadership, where you are leading others like you and inspiring them to lead others in turn. In this module, you will delve into the principles of higher leadership, look at practical applications of leadership, and gain tools for working with people and inspiring yourself and others. One important aspect of this level of leadership is mentoring, and you will go into detail on preparing the next generation of leaders through mentorship.

In the end, what it means to walk the path of a leader is different for each of us. But there are a few steppingstones along the way that have proven universal, and we share those in this module for you to walk and explore.

Learners

This module is designed for learners who desire to improve their leadership, communications, and workplace skills.

The module may qualify for Continuing Education Units (CEU) for professional certifications depending on the professional association.

Module Authors

The author for this module is Peregrine Global Services headquartered in Gillette Wyoming and includes materials from a variety of sources as indicated within the module.

Learning Outcomes

The learning outcomes for the module are as follows. With the completion of this module, learners should be able to:

1. Explain the traits needed to be an effective high-level leader.
2. Understand the use of recognition and positive feedback.
3. Lead yourself and other leaders through self-assessments.
4. Coach other leaders through common workplace problems.
5. Conduct effective performance management.

6. Explain what is needed for a successful mentoring relationship.
7. Develop a strategy to create a leadership legacy.

Curriculum

<u>Section</u>	<u>Topics</u>
Section 1: Introduction	<ul style="list-style-type: none"> • Introduction • Module Overview
Section 2: Principles of Higher Leadership	<ul style="list-style-type: none"> • Boss vs Leader, Principles of Leadership, power of recognition.
Section 3: A Leadership Self-Assessment	<ul style="list-style-type: none"> • Would I work for me – the leader as a supervisor, Would I manage me – the leader as a manager, Would I inspire me – the leader as an executive.
Section 4: Applying Different Leadership Styles	<ul style="list-style-type: none"> • 4 leadership styles, how to determine appropriate style, practical leadership examples.
Section 5: Coaching Leadership through Workplace Problems	<ul style="list-style-type: none"> • 7 tips for addressing interpersonal issues, common problems and how to handle them, 5 tips for effective performance management, other ways to monitor performance.
Section 6: Mentoring: Preparing the Next Generation of Leaders	<ul style="list-style-type: none"> • Mentoring defined, why mentor, aspects of mentoring, 7 T's of mentoring, 16 laws of mentoring.
Section 7: Walking the Path of a Leader	<ul style="list-style-type: none"> • Inspiring others, modeling the way, creating a leadership legacy, legacy behaviors,
Section 8: Summary and Assessment	<ul style="list-style-type: none"> • Summary • Assessment

Delivery

The module is delivered using Peregrine's Learning Management System (LMS) known as CMAD. Course instruction is with asynchronous online learning activities.

Assessment

Throughout the module, there are in-progress quizzes and short exercises to ensure understanding of the instructional content. A completion certificate is issued when the learner obtains at least 80% on the final exam.

Hours and Articulation

Learner hours are shown in the following table. The hours are based on both the time within the module and time away from the module conducting application activities.

<u>Section</u>	<u>Hours</u>
Section 1: Introduction	0.50
Section 2: Principles of Higher Leadership	0.50
Section 3: A Leadership Self-Assessment	0.50
Section 4: Applying Different Leadership Styles	1.0
Section 5: Coaching Leadership through Workplace Problems	1.0
Section 6: Mentoring: Preparing the Next Generation of Leaders	0.50
Section 7: Walking the Path of a Leader	0.50
Section 8: Summary and Assessment	0.50
Total Hours	5